



Saudi Domain Registration

User Guide



Transfer of Domain:

Users can transfer their existing domains by selecting the Transfer and putting the Domain name and the Auth code which they can request from their previous company. Once the request is submitted Administrative contact of Domain will receive the OTP and an email to confirm and on confirmation Admin contact will receive the payment details which they have to submit and the request will be created and can be tracked under the requests tab.

New Domain Registration:

Search the required domain if it is available log in or register to complete the New Domain form by providing the complete details like Registrant, Administrative Contact, Technical, Billing and upload the supporting documents and submit the request.

The screenshot shows the 'Search For Domain' interface. At the top, there is a navigation bar with the NourNet logo, 'Home', 'AR', and 'Login / Register' links. The main heading is 'Search For Domain'. Below this is a search input field with the text 'Enter Domain Name Only'. Underneath the input field, there are three columns of domain extensions, each with a checkbox:

- Column 1: .sa, .org.sa, .med.sa
- Column 2: .com.sa, .sch.sa, .pub.sa
- Column 3: .net.sa, .edu.sa, السعودية

 A blue 'Search' button with a magnifying glass icon is positioned at the bottom center of the search area.

This screenshot shows the same 'Search For Domain' page, but with the 'Services' dropdown menu open. The navigation bar now includes 'Hello tra...' and 'Log off' on the right. The dropdown menu is centered over the search area and contains the following items:

- Domains
- Requests
- New Domain** (highlighted in yellow)
- Transfer Domain
- Renew Domain
- Delete Domain
- Restore Domain
- Domain Name Servers
- Request Auth Code
- DNS SEC
- Manage Account

 The search input field and domain extension options are still visible in the background.

Domain Request

Registrant information

Domain Name *	Entity Organization Type *	Organization Name *
<input type="text" value="Domain Name"/>	<input type="text" value="Personal"/>	<input type="text" value="Organization Name"/>
Registrant Address 1 *	Registrant Address 2 *	Customer City *
<input type="text" value="Registrant Address 1"/>	<input type="text" value="Registrant Address 2"/>	<input type="text" value="Riyadh"/>
Registrant Zip *	Registrant Email *	Registrant Phone *
<input type="text" value="ZIP/Postal Code"/>	<input type="text" value="Registrant Email"/>	+966- <input type="text" value="Registrant Phone"/>
National ID	Period (Years) *	

Administrative Contact

Technical Contact Same as Administrative Contact

Billing Contact Same as Administrative Contact

[Documents, Terms & Conditions, Request Submission](#)

CR	<input type="text" value="Upload Commercial Registration"/>	<input type="button" value="Browse"/>
Trademark	<input type="text" value="Upload Trademark"/>	<input type="button" value="Browse"/>
License	<input type="text" value="Upload License"/>	<input type="button" value="Browse"/>
Other	<input type="text" value="Upload Other Document"/>	<input type="button" value="Browse"/>

I agree to all Terms & Conditions

Administrative Contact will receive the OTP on mobile and email to approve the request. Make sure to check on Approve Request and click on Verify.

Verify Phone Number

567398003

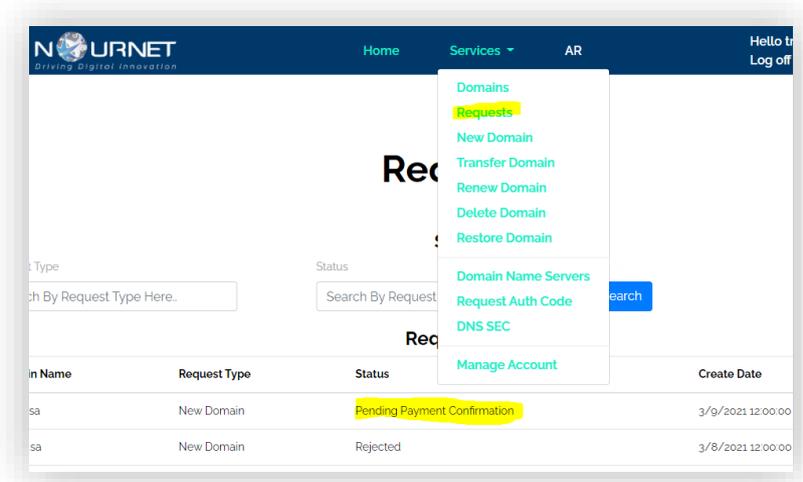
3/12/2021 10:56:45 AM

SMSCode

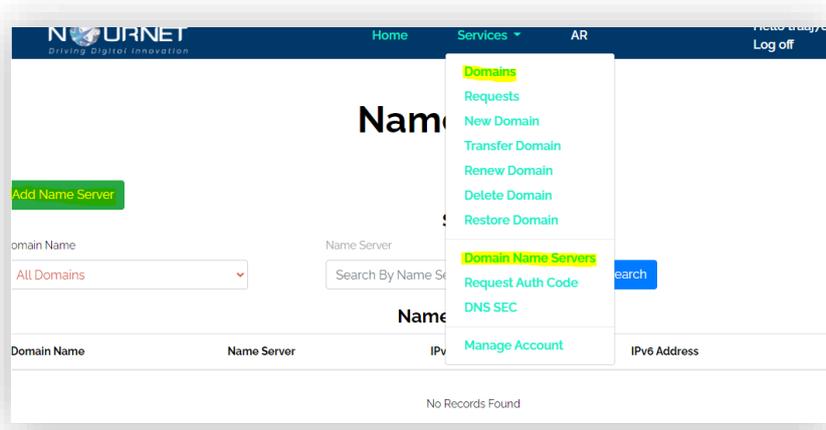
Approve Request

Request Details	
Request	New Domain Request
Domain Name	test16.sa
Period (Years)	1

Administrative Contact will receive the payment details which can be paid by the user and the request will be generated and can be seen under the Request tab.



Once the request is approved Administrative Contact will be notified by email and can be checked under the Domains tab. Name Servers can be added by clicking on Domain Name Server and press on Add Name Server.



Add Name Server

Domain*

Name Server 1*

Enter Name Server 1 Here...

IPv4 Address

Enter IPv4 Here...

IP Address (Version 6) 1

Enter IPv6 Here...

Name Server 2*

Enter Name Server 2 Here...

IP Address (Version 4) 2

Enter IPv4 Here...

IP Address (Version 6) 2

Enter IPv6 Here...

Save
Back to List

Guidelines:

Guideline, Regulations & Rules for the domain registration can be checked from this link:

<https://help.nic.sa/en/RegulationsAndRules>